

# **Colonial Christian School**

## **Statement of Cooperation**

### **2017 - 2018**

This document stands as a commitment by each family to support the work of Colonial Christian School (CCS) in the life of their child. It should be understood that enrollment at CCS is based on the mutual agreement between the parent(s) and the administration after the parents have thoroughly researched the philosophy and operations of the school (by reading the extensive information on the school website and in the Parent-Student Handbook, which is also available on the website, and by taking a tour). If at any point a family no longer agrees with the philosophy and operations of the school, they agree to withdraw their child and find a new educational opportunity for their child more in alignment with their own philosophy.

1. It is hereby understood that the parent(s)/guardian(s) (I/we) will pay the tuition amount as stated on our school website as well as in our Parent-Student Handbook for each year said child(ren) is enrolled by all designated deadlines, and will pay all fees and submit all required paperwork prior to the first day of school. Report cards, progress reports, transcripts, and diplomas will be held if the account becomes outstanding during any grading period or if satisfactory arrangements (as deemed by the Administrator) have not been made with the school. Accounts are considered delinquent after 30 days. If the delinquent payments have not been made and brought up to date after a total of 45 days have elapsed, the child will not be able to attend class until payment has been made. All monthly payments are first applied to fees: such as books, registration, etc., and then the balance of payment will be applied to tuition. Fees are non-refundable.
2. I will attend parent meetings and parent-teacher conferences in order to stay well informed about my child's school community and progress. I sincerely pledge my loyalty to the aims and ideals of the school.
3. I will consistently read school communications including fliers, emails, and the website/other social media. If language is a barrier, I will actively seek a friend or family member to translate for me so that I can fully participate in my child's education.
4. It is acknowledged that parental participation is critical for both my child and the success of the overall school community. I have chosen to partner with CCS, and therefore agree to participate through prayer, service, and support of ongoing initiatives to improve the quality of my child's education. I agree to complete 10 hours of service to CCS during the school year or remit \$100 to help with school improvement initiatives (\$50 towards the conclusion of each semester). I understand that the each of the main school community/fundraising events: Harvest Festival, Super Yard Sale, and Spaghetti Dinner, require parent participation to be a success. I understand that it is my responsibility to actively seek service opportunities when school events, class events, and field trips are announced. I also agree to sign the Service Hours log book in the office whenever I complete service hours. I understand that this log book is used to bill unserved hours in January and May.
5. I understand that participation in school, class, and team fundraisers demonstrates to my child our family's commitment to their education and provides them the best possible materials, equipment, services, and facilities. I agree to the minimal participation of selling one box of chocolate per family each year or to remit \$60 for school improvement initiatives.

6. I also give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises and absolve the school from liability to me or my child because of injury to my child at school or during any school activity. In case of accident or serious illness, I request the school to contact me. If the school is unable to contact me or my physician, the school may make whatever arrangements are necessary.
7. I understand that prescription medication, non-prescription medication, and vitamins are not permitted on campus unless a parent registers such in the school office with all appropriate documentation (a copy of the prescription and a detailed note of times and amounts signed by the prescribing doctor). Appropriate school personnel may oversee the administration of *registered* oral medications, but all other medication types must be administered by a parent.
8. I will bring any and all questions and criticisms directly to the teacher and/or administration as appropriate (based on the guidelines in the Parent-Student Handbook) so that they may be properly considered by those in authority. I understand that the person who offended me must be the one to answer for the concern, and therefore, I expect them to be present in meetings to resolve the concern. Should my concern not be solved to my satisfaction, I understand that this is a private school in which I have voluntarily enrolled my child, and agree to find an educational alternative for my child. I will not engage in behaviors or conversations that disparage the school, or an individual teacher.
9. The teacher and administration are hereby given full discretion in the discipline of my child. This would include the issuing of detentions, indoor and outdoor suspensions, and expulsions from the school program. I understand that while I may ask the teacher or administrator issuing the discipline action for further information, I may not refuse to allow my child to receive a disciplinary action such as a detention, as this lack of harmony between home and school is detrimental to my child. Should my child not adjust to the classroom and teacher, or should I not support the disciplinary philosophy and actions of the school, I agree to quietly withdraw my child from school.
10. I understand that the school reserves the right to dismiss any student who does not cooperate with the educational process. If the student is dismissed or withdraws for any reason, the tuition will be prorated on a monthly basis for that period of time the child was in school. All students are accepted on a 90-day probationary period.
11. I agree that if I use language that is threatening or derogatory towards the school, its staff, or the administration, it will be considered and immediate dissolution of this Statement of Cooperation and will lead my child losing the opportunity to attend CCS.
12. I have completed this application, read the Statement of Cooperation, will assist my child in abiding by all published rules, and do hereby authorize CCS to further process this enrollment packet for acceptance.

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Parent/Guardian Signature

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Date

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Parent/Guardian Signature

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Date